
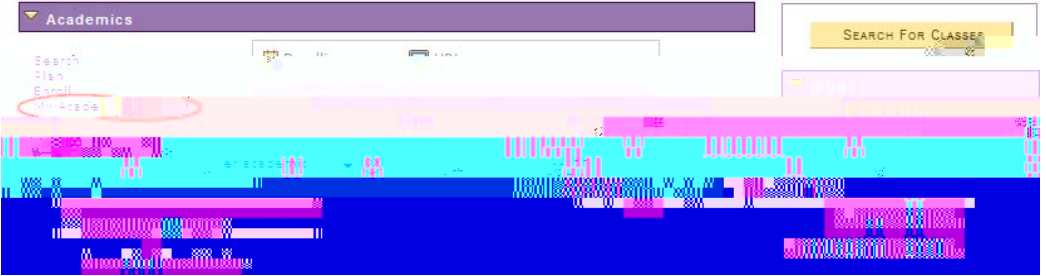
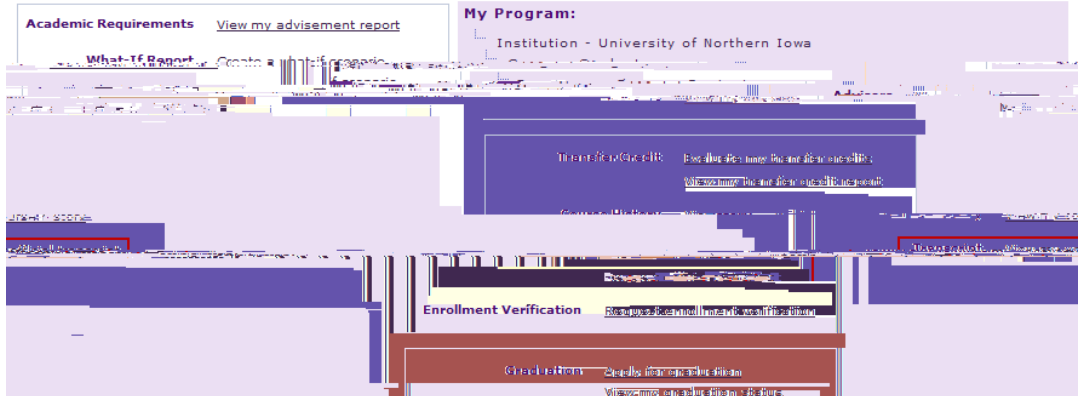


Viewing my Unofficial Cumulative Grade Report

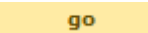
Purpose: The following instructions describe how students may view and print their Unofficial Cumulative Grade Report (formerly known as Unofficial Transcript) via Student Center.

Step	Action
1.	<p>Log onto <i>My Universe</i>. Click the Go to my Student Center link on the <i>My Page</i> tab.</p>  <p>Note: The thumbnail image is also a link to Student Center.</p>
2.	<p>In the <i>Academics</i> section, click the My Academics link.</p> <p>Note: You may also use the other academic drop-down list and select Transcript: View Unofficial.</p> 



Step	Action
3.	<p>On the <i>My Academics</i> tab, click the View my unofficial transcript link.</p> <p><u>My Academics</u></p>  <p>The screenshot shows the 'My Academics' page with a navigation menu on the left. The 'View my unofficial transcript' link is highlighted with a red box. Other visible links include 'Academic Requirements', 'View my advisement report', 'What-If Report', 'Create a What-If Report', 'My Program', 'Institution - University of Northern Iowa', 'Enrollment Verification', and 'Graduation'.</p>

4. On the **View Unofficial Transcript** page, select

Step	Action
5.	<p>Click the go button </p> <p>Result: The report displays.</p> <div data-bbox="354 457 1182 1291" style="border: 1px solid black; padding: 10px;"> <p>Report Results</p> <p>Return</p> <hr/> <p>UNI Internal Transcript/Grade Report</p> <p>Name : Pam Panther</p> <p>Student ID: #####</p> <p>Print Date : 2012-02-29</p> <p style="text-align: center;">- - - - - Academic Program History - - - - -</p> <p>Program : Business Admin-Undergraduate</p> <p style="padding-left: 40px;">2010-10-25 : Business - Potential Major</p> <p style="text-align: center;">- - - - - Beginning of Undergraduate Record - - - - -</p> <p style="text-align: center;">2011 FALL</p> </div>
6.	Use your browser toolba